

APPEAL TO THE
BOARD OF ADJUSTMENT

Form updated Sept 2021

Zoning File No. _____

Appeal No. _____

Date _____

I (We), _____ of _____
Name Mailing Address

respectfully request that a determination be made by the Board of Adjustment on the following appeal, which was denied by the Enforcing Officer on _____, 20____ because it was a matter which, in his opinion, should properly come before the Board of Adjustment.

An interpretation_____, exception_____, variance _____ is requested

To Section____ of the Zoning Ordinance for the reason that:

It is an appeal for an interpretation of the ordinance or map.

It is an exception to the ordinance on which the Board of Adjustment is required to pass.

It is a request for a variance relating to the____ use,____ area, _____ frontage, ____ yard, (or) _____ provisions of the Ordinance.

Remarks: _____

The premises affected are located at _____ in

Zoning District_____. Legal description of property

involved in this appeal: _____

Has any previous application or appeal been filed in connection with these premises? _____

What is the applicant's interest in the premises affected? _____

What is the approximate cost of the work involved? _____

Explanation of purpose to which property will be put: _____

Plot Plan attached? _____

Ground Plan and elevations attached? Yes ___ No ___ If no, explain: ___

Notices will be sent by the City to property owners of record within 200' feet.

I (we) further state that if this request is granted, I (we) will proceed with the actual construction in accordance with the plans herewith submitted within six months from date of filing this appeal; will complete the work within ___ year(s) from said date; and that I am able from a financial, legal, and physical basis to do so.

Date: _____, 20___

Signature(s) of Applicant(s)

For Use of Board of Adjustment Only

Date hearing advertised _____ Date of hearing _____

\$150 Fee paid - Receipt No. _____

Decision of the Board of Adjustment _____

Reasons:

1. _____
2. _____
3. _____

Other Remarks:

BOARD OF ADJUSTMENT

By: _____
Secretary